

**THE DEXTER CATTLE SOCIETY COUNCIL MEETING
MINUTES OF MEETING HELD ON 18th NOVEMBER 2008 STARTING AT 10.00 A.M.
Pike End Farm, Rishworth, Sowerby Bridge, W. Yorkshire HX6 4RG**

Present:

**Michael Bancroft, Mark Bowles, Jo Kemp, Carol Neilson, , Martyn Ryder, Tim Sparrow, Caroline Taylor,
In Attendance: Sue Archer (Breed Secretary) taking notes**

Welcome by Carol Neilson

Carol hoped that everyone had a good journey into Yorkshire and thanked Martin and Caroline Ryder for their hospitality for the day.

		Action by
1. Apologies Beryl Rutherford, Jacqui Parkes and Silke Warneke		
2. Declaration of conflict of interest in agenda items None		
3. Minutes of 22nd October 2008 The minutes were circulated prior to the meeting and signed as correct There was discussion on the minute procedure and the Council have decided that the system in operation at present is correct.		CN
4. Matters arising		SA
1. Completion of Trustees declaration of interests	Companies house paperwork completed	
2. Treasurer	Agenda item	All
3. CIO model articles/constitution	Work in progress	All
4. Procedures and protocols	Standard operating procedures. Everyone given copies of these and to bring ideas to next meeting	
5. Bull scheme, judges training	Agenda items	
6. AI & Sire directory	Details to SA – MB & TS to catalogue	MikeB & TS
7. Meeting/travel costs	To be looked into after receipt of all paperwork from the two meetings held so far. Mike Bancroft proposed 35p per mile and by cheapest transport available. Tim Sparrow seconded and all present in favour.	
8. Bulletin costings	Agenda item	
9. Annual Herd Return	The Grassroots database system operated in the Dexter office for all registrations, show results, herd details and accounts is encrypted with high security so that no one is able to 'hack' into the system.	SA
10. Office	Agenda item	
11. Society newsletter draft	Agenda item	
12. Export leaflet	Agenda item	
9.2 The Steering committee did not realise the history behind the award of the Trophy. A letter of apology to be written to the donor		SA
3c If the AGM is to be hosted by a group then the groups should be invited to put forward a costed proposal for such an event. Sue Archer to write and ask for their suggestions		SA
13.3 The bank mandates are being prepared		SA
13.4 The credit card facility is being arranged		
13.7 show judges letters have been forwarded to Mervin Mountjoy and Mrs Hendy		SA
5. Correspondence 1. An email has been received from a member There was discussion and a fully inspected set of Dexter Cattle Society accounts will be posted.		SA

<p>2. Country Smallholder magazine – Mrs Carol Neilson responded on behalf of the Society</p> <p>3. Members letter – Sue Archer to respond on behalf of Society</p> <p>4. A member wrote to the Society requesting help for Smithfield attendees. The Council felt that this was excellent promotion for the breed and it was decided that Sue Archer should find out how many entries there are and that a £50 maximum be paid to each owner.</p> <p>5. British Livestock Genetics – Carol Neilson to read up on this and report to next meeting</p> <p>6. Redirection of post has now ended and Sue Archer to send a letter to Elaine Lester with some redirection labels</p> <p>7. MORI polls to be completed by Sue Archer</p> <p>8. It was decided that the person trying to register the bull must pay for all DNA testing on every possible sire.</p> <p>9. DNA profile – the on farm tests have now been carried out and the samples will be forwarded to Holland</p>	<p>CN SA</p> <p>SA</p> <p>CN SA</p> <p>SA</p> <p>SA</p>
<p>6. Bull Inspectors and Society Training</p> <p>1. Mike Bancroft outlined the need for training. The bull inspectors need to be trained so that they are all looking at every aspect of a bull. Live animals should be used for the training. Bulls can be registered with any colour problems, size or faults but they would be failed if they came forward to be passed for stage 1. There is a system in place for the training of bull inspectors and field officers.</p> <p>2. Mark Bowles suggested a Judges meeting in April 2009 and asked that Society fund the cost of the room hire. All present agreed to fund this expense.</p> <p>3. Full details of the Bulls stage 1 & 2 are to be issued to members on request.</p>	<p>MikeB</p> <p>MB All SA/ MikeB</p>
<p>7. Herd Books & Herd Returns</p> <p>There is a once a year snapshot taken of all the animals held on Grassroots at the end of February and this information is then what is used to produce the herdbook. All herd returns done on line are logged on the system with a date they were completed automatically. The herd returns coming into the office are completed by office staff. There were some problems this year between the completion of the proof and the printed copy. The Council felt that the next herd book should be able to come out to members earlier in the year.</p>	<p>SA</p> <p>SA</p>
<p>8. Rotation of Trustees</p> <p>Caroline Taylor suggested that an election take place to ensure that this is correct. Mark Bowles asked that the council seriously consider a council of 9 The current council will be in place for 3 years. Members are asking if any co-options will take place. Society requires the freedom to bring on board specific skill sets in the future. It was decided that the discussion on size of council will be raised again when the constitution is worked on. Martyn Ryder will circulate a report that Neil Adams of English Food & Farming Partnership prepared for the steering committee outlining the structure of the Council and avoiding any conflict within Council. Carol Neilson asked that all questions on email should be put through the Chair as trustees would at a face to face meeting. Members were made aware of the need to think before they write and that phraseology is the key to good communication.</p> <p>Constitutional matters: A sub committee comprising Martyn Ryder, Tim Sparrow and Ian Simpson will look at the by-laws of the Society and attach to the CIO when that becomes available in 2009. the sub committee will report back to council with their recommendations This was proposed by Jo Kemp, Seconded by Mark Bowles and majority in favour.</p>	<p>MR/MB</p> <p>MR</p> <p>CN</p> <p>MR/TS/IS</p> <p>All</p>
<p>9. Treasurer</p> <p>Unfortunately the proposed Treasurer could not attend this meeting as he could not re-jig his diary and travel to Yorkshire. There was open discussion and it was decided that the position of Treasurer should be advertised throughout the membership.</p>	

<p>Sue Archer to write a thank you note explaining the situation and to put the advert for the Treasurer position in the newsletter to go out to members.</p> <p><i>'Our Society needs you'</i> <i>The Dexter Cattle Society requires a Society Treasurer to provide guidance and oversight of the Societies finances. The role requires some experience of accounting and treasurer roles but does not call for detailed day to day bookkeeping which is already covered by Society staff.</i></p> <p>Clive Taylor was thanked for his time spent on this issue.</p>	SA
<p>10. Office proposal Carol Neilson outlined the possibilities open to the Society in view of the fact that the RASE license on the office at Stoneleigh will cease on 31st December 2008. The Society has looked on site with three different locations and also off site up to a radius of 20 miles. There was full and in depth discussion on costs and implications of move on staff and there are now two possibilities one office in Kenilworth to be viewed by Mark Bowles, Mike Bancroft, Sue Archer and staff on Wednesday 26th November and the other is on site at Stoneleigh.</p> <p>There is to be an explanation of the office relocation to the members in the next newsletter.</p> <p>It was decided that a company of professionals be employed to move the office equipment.</p> <p>It was decided to finalise details in a one hour teleconference 4pm – 5pm on December 3rd Details of report to be circulated</p>	SA/ALL SA All SA
<p>11. Bulletin and costings 1. After discussion it was decided that the bulletin should have a print run of 2000 for this edition. Sue Archer to ask for a better quote 2. Caroline Taylor provided costings for the future. 3. Editorial Role – Ted Neal to be approached 4. Mike Bancroft is to approach Eileen Hayes regarding the return of the Society computer used for the bulletin when she was editor.</p>	SA CT SA MB
<p>12. Society newsletter and Export leaflet Sue Archer reported that the newsletter is nearly ready to go out and just needs a few extra bits adding before it goes out to the membership.</p> <p>Martyn Ryder produced an excellent Export leaflet for use by all society members. Thanks were extended to Martyn for his work with this leaflet.</p>	SA MR
<p>13. Website and email 1. The Society website needs to be brought upto date and a spring cleaning was suggested. It was proposed to ask Fiona Miles to continue as the webmaster with the Chairman and secretary forwarding monitored information to her. 2. A disclaimer is needed for all the links to the Society website. 3. Website costings were put forward by Caroline Taylor</p>	SA SA
<p>14. AOB 1. Tim Sparrow gave a full and in depth report on the basic principal of how a membership organisation can better connect with its members requirements by using a survey. Council accepted the principal of the idea and asked that more details including cost, time line, incentives etc be brought to next meeting for discussion. Tim was thanked for his report</p> <p>2. Mark Bowles reported on a pure population bull that has now been put through AI at the members cost. He suggested that the bull be inspected with a view to purchasing some semen from this bull for the Society long term semen bank. There was discussion and it was decided that Sue Archer should speak to the bull's owner and ask if they were prepared for the bull to be inspected.</p>	TS MB/SA

<p>3. An overage female was queried by the Secretary and it was decided that the female would need to be DNA tested and an overage fee paid before registration.</p> <p>4. The secretary stated that as the membership were requesting more and more detailed promotion for the Dexter breed it was suggested that the members should be recording the birth weight of all pedigree calves born. The Grassroots system already has this recording facility in place. Also for the 100, 200, 300, 400 day weights if required. An analytical report could easily be set up. The outcome of this would help to identify good milking lines for our dual purpose breed. It was agreed by Council that this could be brought into operation immediately as a voluntary scheme.</p> <p>5. Lifetime Honorarium This was discussed with Tim Sparrow proposing it and Mike Bancroft seconding the motion to give the award. Martyn Ryder outlined the history of this award mentioning that two longstanding members had also suggested this award during the year. He also stated that this was awarded by the Steering Committee. The vote was 5 members for 2 against</p> <p>It was decided to clarify the procedure for giving honorariums in the future.</p>	<p>SA</p> <p>SA</p> <p>CN</p>																				
<p>Carol Neilson thanked everyone for their attendance at the meeting and stressed the need for confidentiality on all subjects discussed at the meeting. The meeting closed at 5.15pm</p>	<p>ALL</p>																				
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