

**THE DEXTER CATTLE SOCIETY**  
**MINUTES OF COUNCIL MEETING**  
**HELD ON 5<sup>th</sup> March 2009**  
**TELECONFERENCE CALL**  
**STARTING AT 4.30PM**

**Present:**

**Michael Bancroft, Mark Bowles, Jo Kemp, Carol Neilson, Beryl Rutherford, Martyn Ryder  
Tim Sparrow and Silke Warneke**

**In Attendance: Sue Archer (Breed Secretary) taking notes**

	<b>Action by</b>
<b>1. Apologies</b> none	
<b>2. Declaration of conflict of interest in agenda items</b> Nothing declared Silke Warneke asked for an explanation of CWN. Carol Neilson explained that these are her initials.	CWN
<b>3. Minutes of Meeting 19<sup>th</sup> February 2009</b> The Minutes will be signed at the next face to face meeting Silke Warneke explained that she had contacted Carol before the meeting and said that she may have problems joining this meeting due to the poor weather conditions. Carol Neilson explained that nothing further had been heard from Silke.	CWN
<b>4. Matters arising</b>	
<p><b><i>1. 2008 Herd Book report</i></b>  <i>Sue Archer reported that Sheila Hunt and Philippa Laing had both been asked to proof read the herd book 2008 with the proviso that it had to be returned to the Society office by mid April with a view to being printed by early May. Both ladies had kindly agreed to this and will chat to each other on how best to achieve the target date.</i></p> <p><b><i>2. Export Leaflet update</i></b>  <i>Carol Neilson explained that the leaflet will need to be rewritten as so many changes had occurred. It needs to be in a more concise format. Beryl Rutherford did not receive a copy and Silke Warneke asked for a copy to be forwarded. Martyn Ryder asked if all could receive publisher files and agreed to forward a copy.</i></p> <p><b><i>3. 2009 AGM 10.10.2009</i></b>  <i>Martyn Ryder circulated an email outlining the options available and that the Northern Group had opted for Mr. Ian Emmerson's equestrian centre in County Durham. Michael Bancroft and Tim Sparrow asked that all costings be in place to avoid any embarrassment in the future.</i></p> <p><i>Clarification is needed of what is to be donated and what is to be charged for</i></p> <p><i>The Council agreed to the venue and that the Northern Group should get costs in place to put before the next Council meeting for approval.</i></p> <p><i>Sue Archer asked if the raffle tickets could now be printed with the date and venue of the draw taking place at the AGM. Council gave permission to go ahead with raffle tickets.</i></p>	<p>SA</p> <p>MR</p> <p>MR</p> <p>MR</p> <p>MR</p> <p>SA</p>

<p><b>4. Genetics Report meeting</b>  <i>Jo Kemp has arranged for Professor Bruford to organise a PowerPoint presentation to be circulated to all involved with this teleconference meeting. Tim Bray is to be involved with this meeting as well. Date of meeting to be finalised.</i></p> <p><b>5. Overseas registrations</b>  <i>Carol Neilson reported that after discussion with Silke Warneke paperwork should get to the Society Office within the 45 day period in future.</i></p> <ol style="list-style-type: none"> <li><i>1. DNA testing in Holland. The money for this should be taken from the member by Silke Warneke and the hair sample with completed form sent across to Society office. The money for this test is then taken from the German Credit Card and a receipt issued to Silke Warneke. Most European members pay their accounts with the credit card to avoid the pitfalls of Euros versus Sterling.</i></li> <li><i>2. All registrations are to be forwarded to the Society office, after being checked by Silke Warneke for any problems, within a period of 45 days or less. Once received the money for these registrations will be taken from the German Credit Card and a receipt issued.</i></li> </ol> <p><i>Michal Bancroft thanked Silke Warneke for her support on this issue and all council present agreed.</i></p> <p><b>6. C10 model articles/constitution</b>  <i>Martyn Ryder outlined the detailed analysis of bylaws submitted by Ian Simpson. He explained that the some of the bylaws were mandatory, some were ideal standing orders for the Society and some were ideal for the membership. There should be a handover pack for all office bearers and also seek out what is needed for continuity.</i></p> <ul style="list-style-type: none"> <li><i>• Feedback is required from council on these ideas before the next meeting.</i></li> </ul> <p><i>Thanks were extended to Martyn for all his work on this ongoing project.</i></p> <p><i>Mike Hasshill is to be asked to comment as he was heavily involved when this constitution was put together.</i></p> <p><i>Ian Simpson made various suggestions on special and ordinary resolutions to be put to the AGM in October 2009. Some of these resolutions can be put before the council for approval.</i></p> <p><i>Tim Sparrow offered to help with this paperwork.</i></p>	<p>JK</p> <p>CWN/SW/ SA</p> <p>MR</p> <p>ALL</p> <p>MR</p> <p>MR</p> <p>TS</p>
<p><b>5. Correspondence</b>  <i>Sue Archer reported that there was no correspondence to come before the council at this meeting. There is some correspondence to be copied and circulated to council for in depth discussion at the next face to face meeting on 18<sup>th</sup> March 2009.</i></p> <ul style="list-style-type: none"> <li><i>• A thank you letter has been forwarded to Clive Taylor for his work as Treasurer, asking for any Dexter Cattle Society information or property to be forwarded to Martyn Ryder.</i></li> <li><i>• Thank you letters have been sent to Jacqui Parkes and Caroline Taylor for their work as Trustees.</i></li> </ul>	<p>SA</p> <p>CWN</p> <p>CWN</p>

<p><b>6. Financial Report</b> Martyn Ryder explained that the bank balance as at 23<sup>rd</sup> February 2009 was £49,679.35</p> <ul style="list-style-type: none"> <li>• The year end reports are printed and ready to go to the Accountants.</li> <li>• A stock report is yet to be finalised.</li> <li>• Costs need to be assessed at the end of the first quarter of 2009. There will be more to report at the next meeting.</li> </ul>	MR
<p><b>7. Office move and IT</b> Sue Archer reported that the office move went very well with very little inconvenience to the membership. However the IT has not proved such an easy task. When moving various conflicts were encountered. Advice is to be sought and a report issued to council as soon as possible.</p> <p>After discussion it was decided that a budget should be set in future to include capital expenditure.</p>	SA  ALL
<p><b>8. Membership report</b> Sue Archer reported that to date 1104 members had rejoined which leaves 300 members left to rejoin. There have been 36 resignations since 1<sup>st</sup> January 2009 but to counter that there have been 28 new members joining the Society in the same period. The membership does seem to appreciate the new invoicing system and it is working very well.</p>	SA
<p><b>9. Membership Survey</b> Tim Sparrow reported that the draft Chairman's letter to go out with the survey is now finalised and the survey will be ready to pilot out in the next few days. Tim explained that he had been in contact with the Society office to sort out a few administrative steps. Tim was thanked for all his input into this new Society venture.</p>	TS
<p><b>10. Administrative Event Calendar</b> Martyn Ryder outlined that this is a prompt for the Council. Members were asked to think of what information they would want to hand on to new trustees if they were to relinquish their roles on Council.</p> <p>The herd planner is to be sent to Jo Kemp to go out with the next Bulletin. This would be covered with a statement from Council – 'this is here to help you if you require it'.</p> <p>It was suggested that a 'new to Dexters' section could be included to involve the membership more '10 top tips'. Tim Sparrow explained that the south East already do a pack of 'hints and tips' for new members. A copy will be brought to the next face to face meeting so that all council members can see it.</p>	MR  MR  TS
<p><b>11. Trustee Rotation and co-opting</b> Carol Neilson explained that she will be circulating a document for discussion at the next face to face meeting</p> <p>Trustees were urged to think of names for co-opting</p> <p>Tim Sparrow brought up the issue of proposal at the next AGM to reduce the number on Council, explaining that the work is more efficient with lower numbers.</p> <p>A suggestion of sub committees to finalise some of the council issues was discussed. Specific pieces of work could be led by a Trustee with willing volunteers from the membership. Beryl Rutherford stated that the Council should be the ultimate arbitrator. Martyn Ryder stated that the Council needs to be seen as working together as a successful unit by the time of the AGM in October. Beryl Rutherford stated that the Council has to guard against errors of the past.</p>	CWN  ALL TS  ALL

<p><b>12. AOB</b></p> <p><b>Staff Appraisals</b></p> <ul style="list-style-type: none"> <li>Staff Appraisals for Sue Archer and Elaine Burden will take place on the afternoon of Tuesday 17<sup>th</sup> March 2009. Carol Neilson to circulate appraisal form to Council and staff</li> </ul> <p><b>Stage 1 &amp; Stage 2 Bulls</b></p> <ul style="list-style-type: none"> <li>Mike Bancroft queried whether the Society had considered raising the cost of Stage 1 and Stage 2 bull inspections. It was decided this could not be looked at until next year.</li> </ul> <p>Jo Kemp joined the meeting at 5.25pm and was appraised of the meeting</p> <p><b>Next meeting</b></p> <ul style="list-style-type: none"> <li>The next meeting will be held on Wednesday 18<sup>th</sup> March 2009 at the Blonde Society Building, Stoneleigh Park, Warwickshire starting at 10am.</li> <li>Silke Warneke asked when this date had been confirmed. Carol Neilson explained that the date had been confirmed in the minutes of 19<sup>th</sup> February 2009.</li> <li>Tim Sparrow asked if a quick teleconference could be set up during this meeting to include Beryl in the discussions. Carol Neilson explained that she would look into the possibility of arranging this. There is no land line facility in the room we use.</li> </ul>	<p>CWN</p> <p>Mban</p> <p>CWN</p>
<p>Carol Neilson thanked everyone for their input and closed the meeting at 5.30pm</p>	

<p><b>ACTION POINTS</b></p>	
<p>1. Financial report AGM costings Fundraising Membership report</p>	<p>MR/SA</p>
<p>2. C10 model articles/constitution</p>	<p>MR</p>
<p>3. Membership Survey</p>	<p>TS</p>
<p>4. Staff Appraisal, Society protocols and Trustee Training</p>	<p>CWN</p>
<p>5. Judges training day</p>	<p>MB</p>
<p>6. Bulletin costings and publication dates</p>	<p>JK</p>
<p>7. Merchandise and promotional leaflets</p>	<p>MR/SA</p>
<p>8. Herd Book &amp; photos</p>	<p>SA/MB</p>
<p>9. Office IT</p>	<p>SA</p>
<p>10. Export Leaflet</p>	<p>CWN</p>
<p>11. Native Breeds Update</p>	<p>SA</p>
<p>12. Genetics project meeting</p>	<p>JK</p>
<p>13. President, Rotation and Roles of Trustees and Co-opting</p>	<p>CWN</p>
<p>14. Show Dates booklet</p>	<p>MB</p>
<p>15. Smallholder bull</p>	<p>Mban</p>
<p>16. Dexter Cattle Society trademark (Dexter Belt)</p>	<p>SA</p>
<p>17. Meeting dates</p>	<p>CWN</p>

Signed:

Date: